South Cambridgeshire Hall Cambourne Business Park Cambourne Cambridge CB23 6EA

t: 08450 450 500 f: 01954 713149

dx: DX 729500 Cambridge 15 minicom: 01480 376743 www.scambs.gov.uk

13 May 2009

To: Members of the Employment Committee

Quorum: 3

Dear Councillor

You are invited to attend the next meeting of **EMPLOYMENT COMMITTEE**, which will be held in the **COUNCIL CHAMBER**, **FIRST FLOOR** at South Cambridgeshire Hall on **THURSDAY**, **21 MAY 2009** following the meeting of the Electoral Arrangements Committee.

Yours faithfully **GJ HARLOCK** Chief Executive

## DATE FOR YOUR DIARIES - ESSENTIAL TRAINING

Members elected to the Committee and Cabinet Portfolio Holders who may be involved in selection interviewing, are required to attend a training session on **FRIDAY 12 JUNE 2009.** The morning session (10am) will the Committee's appeals functions, the afternoon session (2pm) focussing on recruitment and selection.

Requests for a large print agenda must be received at least 48 hours before the meeting.

## **AGENDA**

**PAGES** 

South

**Cambridgeshire** 

District Council

- 1. APOLOGIES FOR ABSENCE
  - To receive apologies for absence from committee members.
- 2. DECLARATIONS OF INTEREST
- 3. ELECTION OF CHAIRMAN OF EMPLOYMENT COMMITTEE 2009/10
- 4. APPOINTMENT OF VICE-CHAIRMAN OF EMPLOYMENT COMMITTEE 2009/10